

Elegant Limousine Wedding Package Service Agreement

Elegant Limousine, PO Box 12842, 1726 S. Washington St. Suite 49, Grand Forks, ND 58208

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Website: GFLimo.com · Email: GFLimo@yahoo.com

Please sign and return this form as soon as possible. It is needed to guarantee your reservation.

RESERVATION DEPOSITS AND PAYMENTS

A \$100 non-refundable deposit is required to guarantee your reservation. A larger deposit may be required. Deposits are credited towards the balance due. Reservations are not guaranteed until the deposit is received. Deposits by credit card are recommended to immediately guarantee your reservation. If the deposit is not received within 7 days from the date the reservation is made, the reservation may be cancelled unless additional arrangements have been made. Cash, Checks, Visa, MasterCard, and Discover are accepted.

CANCELLATIONS

In case of cancellation, the deposit will be forfeited. As wedding reservations are typically booked several months in advance and are difficult to re-book on a short notice, **WEDDING CANCELLATIONS OR CHANGES TO THE HOURS OF SERVICE WITH LESS THAN A 60-DAY NOTICE MAY BE BILLED THE TOTAL AMOUNT QUOTED FOR THE RESERVATION & THIS AMOUNT MAY BE CHARGED DIRECTLY TO THE GUARANTEEING CREDIT CARD.**

SMOKING, VOMIT, AND EXCESSIVE CLEANING FEES

A \$100 cleaning fee is added if any glitter, rice, or confetti-type decoration is used in the company vehicles. A \$25 fee may be added if excessive cleaning is necessary beyond routine cleaning (i.e.: spilled drinks/kegs, chips, popcorn, etc.). Styrofoam coolers and popcorn are not allowed. In order to maintain top-of-the-line equipment for our future customers, a \$100 charge per cigarette is automatically assessed if anyone in the renting party should smoke or vomit in the company vehicles. *Please drink responsibly and advise your guests of these additional fees.*

FUEL SURCHARGE

Due to increasing fuel costs, if, on the date of your reservation, mid-grade fuel (89 octane) is at a rate greater than \$2.99 per gallon, a \$25 fuel surcharge may be added to bookings that GO OUT OF THE GRAND CITIES AREA. This will not be assessed for in-town bookings.

BRIDE & GROOM'S END OF THE NIGHT TRANSPORTATION

End of the night transportation is available after the reception for an additional \$75, and is for the bride & groom only in the Grand Cities area. Time for this transportation needs to be set prior to the booking and is allowed a 30 minute time frame. This is provided in our Cadillac Escalade or CTS and not in our super-stretch SUV limousines. Transportation arrangements for the wedding party and guests can be made after the reception at our REGULAR HOURLY RATE, subject to availability.

STARTING/ENDING TIME OF YOUR RESERVATION

Elegant Limousine is not responsible for time delays on behalf of the ceremony. **Your time begins at the time you have scheduled our arrival.** As ceremonies vary in length, please consult your officiator for an approximate starting time. Extending beyond the scheduled departure will be billed at our regular hourly rate in half-hour increments.

RESERVATIONS OUT OF THE GRAND CITIES AREA

Reservations initiating outside the Grand Cities area must add one-way travel time from Grand Forks to your location. For example, a 2-hour reservation beginning in a city ½-hour from Grand Forks will be billed an additional ½ hour for travel time.

GRATUITY

Average gratuity typically ranges 15-25%, and is at the discretion of the renting party. A 10% minimum gratuity *is* required for reservations 6 hours or longer.

NSF PAYMENTS

Non-sufficient fund payments, cancelled, or returned checks, or withdrawn payments are subject to a \$25 service charge. NSF payments plus service charge must be paid in full within three days or are subject to prosecution to the fullest extent of the law.

DAMAGES AND/OR THEFT

I agree to reimburse for any theft and/or all damages caused by any persons in the renting party *whether negligent or accidental*, which may be billed to my credit card, or the guaranteeing credit card, upon notification of damages. I agree to pay for lost income during damage repairs. Cost for each damaged/replacement item is as follows: champagne & bar glasses: \$5, glass decanter: \$25. Upon request, these items may be removed from the limousine prior to your booking. I agree to pay Elegant Limousine's legal fees and collection costs, if necessary. Elegant Limousine is not responsible for any lost, stolen, or damaged items.

TERMINATION OF SERVICES

The following may be grounds to terminate our services with no refund for rental time not used, including, but not limited to: possession of weapons or illegal drugs, minor consumption of alcohol, theft or damages sustained to company property, disorderly conduct, failure to comply with company policies set forth within this service agreement. Elegant Limousine reserves the right to refuse service, if necessary. The following may be reason to terminate our services with a refund limited to rental time not used, including, but not limited to: inclement weather conditions or circumstances beyond the driver's control. Please keep in mind, our success is based on your business. Elegant Limousine strives to operate with exceptional equipment, and with your safety in mind. Elegant Limousine will not terminate your services unless absolutely necessary. Elegant Limousine also reserves the right to substitute a comparable limousine, if absolutely necessary, if the limousine reserved is out of service.

NOTE: Due to the extreme size, wheelbase, and passenger capacity of our limousines, we are required to stop at all railroad crossings. These vehicles sometimes may not be able to enter a requested destination due to congestion and/or clearance (i.e.: crowded parking lots, steep inclines, culdesacs, etc.). Our drivers will do their best to get as close as possible to the desired location.

TO DECLINE THE TERMS SET FORTH IN THIS AGREEMENT, YOU MUST NOTIFY US IN WRITING WITHIN 3 DAYS OF RECEIPT OF THIS NOTICE & YOUR RESERVATION WILL BE CANCELLED & DEPOSIT FORFEITED. IF YOU FAIL TO RETURN THIS AGREEMENT OR IF YOU DO NOT NOTIFY US OF YOUR OPTION TO DECLINE, IT WILL BE ASSUMED YOU AGREE TO THE TERMS SET FORTH

Please select the vehicle you have reserved

_____ 14-Passenger Towncar
_____ 20-Passenger Excursion

_____ 6-Passenger Cadillac Escalade SUV
_____ 3-Passenger Cadillac CTS Sedan

(Please fill in the shaded areas below & sign at the 'X' to the right.)

Date of reservation:		<u>PAYMENT AUTHORIZATION</u>	
Start time:		Amount:	\$
End time:		Less deposit:	\$
Rate quoted:	\$	Subtotal:	\$
Each add'l. hour:	\$	Driver gratuity:	\$
CC Auth. #:		Total:	\$
Credit Card Payment Signature:			

By signing this contract, I have read and agree to all of the terms above.

X _____
Signature *Date*

X _____
Credit Card Holder Signature *Date*
(Required if different than above)

_____ *Elegant Limousine* *Date*

